Look towards a brighter energy future at Gastech 2022
The Gastech Network App User Guide
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NETWORKING AT GASTECH 2022

The dedicated high-profile networking programme enables Gastech Energy Club members, Partners and Sponsors, Speakers, Delegates, Exhibitors and Media Partners to search, connect and meet with new and existing business contacts on-site at Gastech 2022 as well as in online meeting rooms if it suits you.

- As part of creating your profile, a series of questions will be asked to understand your business interests, and AI will make recommendations to you.
- The system is user-friendly, allowing a focused and targeted approach to meeting high-profile prospective partners.
- You will be sent email and push notifications to ensure your meeting takes place on time.
- You can share documents, add notes, ratings, tags and export leads.

**Permission Structure**

Speakers

Conference Delegates

Partners and Sponsors

Exhibitors

Visitors

Media Partners

Can request meetings with all Partners & Sponsors, Speakers, Delegates and Exhibitors

Can request meetings with all other attendees.
LOG IN / EMAIL

Hello Jamie,

Thank you for registering for Gastech 2022.
The platform is now live so please view your profile to make sure all your details are correct, view the full list of Delegates, Exhibitors and sponsors and make valuable connections before, during and after the event.

Your account is automatically pre-created when your booking is made. You will receive an e-mail with a button redirecting you to a log in page.
The new window will then suggest that you create a password for your personal profile/account.

If you didn’t receive an e-mail, please check your spam folder or contact us at app@gastechevent.com

LOG IN DIRECTLY TO THE GASTECH 2022 PLATFORM WITH YOUR ACCOUNT

Enter the email you used to register for the event. If your address is not recognised, please contact us at app@gastechevent.com

Download on the App Store
GET IT ON Google Play

My Event  |  Strategic Conference
Technical Conference  |  Strategic Speakers
Technical Speakers  |  Gala Dinner
Sponsors  |  Exhibitors
Attendees  |  Media Partners
HOW TO EDIT YOUR PERSONAL PROFILE (1/2)

On the bottom right corner of your screen, click on My Profile.

You will then be taken to your profile.

HOW TO EDIT YOUR PERSONAL PROFILE (2/2)

To edit the information on your profile, simply click on **Edit** or **Add** depending on which type of information you want to amend.

Here is the information you can edit on your personal profile:

- Personal Information
- Skills
- Bio
- Social Media Accounts
- Contact Details
- Company Name
HOW TO EDIT YOUR PERSONAL PROFILE (2/2)

To edit the information on your profile, simply click on **Edit** or **Add** depending on which type of information you want to amend.

Here is the information you can edit on your personal profile:

- Personal Information
- Skills
- Bio
- Social Media Accounts
- Contact Details
- Company Name
This is the homepage of your event. The main navigation is the same on web and mobile. It is divided into 3 parts:

To access the different sections of the platform, use the **buttons** on the home screen, once you are using the platform you can use the **navigation sub-bar**. This allows access to the different areas of the event.

Please note that Conference content can only be accessed by paying delegates. To register as a delegate please visit: [app@gastechevent.com](mailto:app@gastechevent.com)
Gastech 2022

The conference sessions are located in the main menu. You can filter the agenda based on the sessions you are interested in. You have the possibility to bookmark the sessions that interest you to create your personalised agenda.

By clicking on a session you can view an overview of the session as well as the speakers and companies involved.

Speakers

A list of all Gastech 2022 Speakers is displayed here and is searchable.

In addition to the general information available on their profile, you can also view the list of sessions they are speaking in.

Sponsors, Exhibitors and Media Partners

You can search based on Key words or filters and access a company’s profile to find their contact details and connect with them.

Please note that Conference content can only be accessed by paying delegates. To register as a delegate please visit: gastechevent.com/delreg
NETWORKING WITH ATTENDEES AND AI MATCHMAKING

**Find out who you can meet**
1. **Sort** delegates or speakers to see the most relevant results.
2. **Click** on a participant to view their information.
3. **Connect** with qualified profiles.

A personalised connection request (with message) will be 4 times more likely to succeed.

**AI and Matchmaking**
1. **Fill in** your profile information.
2. **Enter** your search criteria.
3. **Add** and connect to the profiles that interest you.

The more data you enter into the platform the more efficient the matchmaking will be.
HOW TO NETWORK

On the home page of the event, you can access the **Speakers** and **Delegates** lists and identify people of interest, based on the permission hierarchy. Do not hesitate to contact them through the platform to network and schedule meetings.

If you see time slots appearing on people’s profiles, it means that the organiser has allowed you to schedule meetings based on your badge type.

Ensure to book your meetings before the event with people of your choice before all their slots are booked.

You can manage your own availability from the **My Event** section of the platform.
HOW TO MAKE A CONNECTION REQUEST

To send a connection request to an attendee, go to their profile (via any list of participants) and click on **SEND CONNECTION REQUEST**.

**Tip:** We encourage you to write a message before sending your connection request to introduce yourself and explain the reason for the connection.

You will be able to find all the people you have been in contact with during the event in the **My Event** button, **My Networking** tab.

HOW TO REQUEST A MEETING

**Step 1:** Go to a person’s profile by going to the list of Delegates, Speakers, Exhibitors or a Sponsor’s profile.

**Step 2:** Click on one of the proposed meeting slots. If you want to see other slots, click “see more slots.”

**Step 3:** After selecting a slot and the location, write a message to the person you want to meet. Once done, click send meeting request.

**Step 4:** In “My Event”, you can view your appointments, cancel them and manage your availability.
SEND A MEETING REQUEST

1. Select a slot
   By clicking on a participant, you can view the appointment slots they have available. Select the time slot that you would like to meet with them.

2. Meeting
   Once you have selected a time slot, the meeting will be set.

3. Send a message
   It is very important to send a personalised message to the participant you wish to contact so that the meeting can take place.

4. Manage your meetings
   In My Event, you can view your appointments, cancel them and manage your availability.

Be careful! A meeting slot is blocked when a request is made or received, even if it is not validated.
Plan your day at Gastech. By clicking on “My Event” on the top right of the menu bar you can access your personal event agenda and meetings schedule.

Click on “My Schedule” button to find your full conference agenda (if you have registered as a delegate) and meetings schedule.

Plan your meetings using the “My Meetings” button where you'll find your personal meetings schedule.

Target and contact people you want to meet with during the event, once you have connected with another person you can find them within your network.

You are able to request meetings with individuals at any time once you have connected with them or after they have accepted your request.

You can export your meetings and your personalised agenda directly into your calendar by clicking **EXPORT TO MY CALENDAR**.
SUPPORT - WE ARE HERE TO HELP YOU!
For any mobile app related enquiries, pre-event, email the support team at app@gastechevent.com